

SCHOOL OF ENGINEERING

RK UNIVERSITY

Rural Internship Diary



NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ENROLLEMENT NO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BRANCH: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DIV: \_\_\_\_\_\_\_\_ SEMESTER: \_\_\_\_\_\_\_\_\_\_\_\_\_

YEAR OF ADMISSION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TRAINING DURATION \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MOBILE NO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Objectives:**

The objectives of a Rural Internship are:

* To strengthen understanding on concept of rural development.
* To establish capability to work in the team.
* To spread awareness about the technology in the rural areas.
* To learn skills like time and resource management.

**Outcomes:**

Upon completion of the Rural Internship, learners shall be able:

* To increase awareness about the rural areas.
* To explore challenging issues in existing systems and suggest possible solutions with the help of digital literacy.
* To enhance understanding about rural development.
* To enhance the skills. i.e. observation skill, analytical skill, decision making skill, communication skill.

**Details about the village / Place:**

| **Name of the Village/ Place** |  |
| --- | --- |
| **Address of the village / Place** |  |
| **Name of the person in authority (NGO Supervisor/Head of the Village /place)** |  |
| **Phone Number /Mobile number** |  |
| **Email Address of the person in authority** |  |

**Rules and Regulations:**

* The students must go through two weeks of rural internship.
* The students are free to complete the rural internship on an individual basis or in a group.
* The maximum group size must not be of more than 6 students.
* Students are supposed to maintain the internship diary.
* The internship diary will also provide the basis for keeping track of the intern's time, the progress toward meeting the internship objectives.
* At the end, interns are required to get a diary signed by the Village sarpanch / NGO supervisor.
* If there is any doubt as to whether a student may have falsely completed the diary or made false declarations about the village/community, the supposedly completed training will be disqualified.
* Students are required to prepare documents from their understanding, activities performed during internships.
* The report should be signed by Village Sarpanch/Village revenue officer/NGO/ Block officer. Students are required to submit the report to their department placement officer.
* The student is advised to take video clips followed by photographs, plans, specifications and detailed analysis etc. to support his or her internship report.
* The students are supposed to maintain professional behavior throughout.
* The students are supposed to be in discipline with village people.
* Follow the schedule provided by the village authority.
* The students are expected to address the villagers with respect and dignity.
* In case of any problem or unwanted incident during the internship period, concern the departmental training and placement officers.
* Students are instructed to wear **RKU uniform and Identity card** on a daily basis.
* The students are strictly instructed not to **indulge in political or religious** discussions.
* Students must behave in way that creates a **positive impression** about RK University.

**Schedule and the topics to be covered:**

| **Internship Day** | **Task** | **Description** | **Useful Links for guidance** |
| --- | --- | --- | --- |
| Day 1 |  |  |  |
| Day 2 |  |  |  |
| Day 3 |  |  |  |
| Day 4 |  |  |  |
| Day 5 |  |  |  |
| Day 6 |  |  |  |
| Day 7 |  |  |  |
| Day 8 |  |  |  |
| Day 9 |  |  |  |
| Day 10 |  |  |  |
| Day 11 |  |  |  |
| Day 12 |  |  |  |

**Day-1**

| **Sr. No.** | **Date** | **Description of the task** | **No. of attendees** |
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| **Name of Authority: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Signature of Authority: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Remarks: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | |

**Day-2**

| **Sr. No.** | **Date** | **Description of the task** | **No. of attendees** |
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**Day-3**

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**Day-4**

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**Day-5**

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**Day-6**

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**Day-7**

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**Day-8**

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**Day-9**

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**Day-10**

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**Day-11**

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**Day-12**

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